

**Hilliard-Rome Road Civic Association**  
**Trustee Meeting**  
**October 11, 2020**

Minutes of the HOA Board/Trustee Meeting of the **Hilliard-Rome Road Civic Association**, Columbus, Ohio, held on Jarrow Court, Coventry subdivision, Hilliard, Ohio on Sunday, October 11 at 4:00 p.m.

**I. CALL TO ORDER**

Vice President Shaman Sharma called the meeting to order at approximately 4:05 p.m.

**II. ROLL CALL OF ATTENDEES**

*Board members present:* David Connolly, Evan Fracasso, Shaman Sharma, Rebecca Smith, Sharon Sunseri.

*Board members absent:* Chad Gibson, Martha Hunley, Shelley Schalip.

All residents of the Coventry were invited to this open meeting of the board; the following residents were *present*: Mona Connolly, Jim Doycheff, Jerry and Leanne Goss, Ann Silva, Kyle and Sarah Thompson.

(Total of 12 community residents in attendance.)

**III. NEW BUSINESS**

As stated and announced in the mailing of August 26, 2020, sent to all Coventry residents, the meeting was called for the purpose of electing Trustees for the Hilliard-Rome Road Civic Association (aka Coventry HOA) in formation of a new Board of Trustees. The meeting was also posted on the 3 signboards placed in the neighborhood during the month of September, and announced on the Facebook Coventry page.

All residents were given instructions on voting for trustees either by mail or in person at today's meeting; one vote per household. The ballot included 5 named candidates for Trustee:

Brian Bogue  
Rebecca Smith  
Shelley Schalip  
Martha Hunley  
Shaman Sharma

Residents were invited to vote for up to 5 candidates; and a blank space was provided for nominating a write-in candidate.

Proxy votes by US mail were to be received by end of day on October 2, 2020; ballots were also accepted at today's meeting. Secretary David Connolly received all mailed ballots and called for any remaining ballots. From the 13 ballots received, David compiled and announced the result:

Brian Bogue – 9 votes  
Rebecca Smith – 11 votes  
Shelley Schalip – 11 votes  
Martha Hunley – 10 votes  
Shaman Sharma – 11 votes

No write-in candidates/votes were received.

The five candidates for trustee are elected. David will archive all original ballots.

**IV. NEXT MEETING DATE**

The next monthly Board/Trustees meeting is scheduled for Monday, Nov. 8, at 7 p.m. (via Zoom).

The board meeting adjourned at approx. 4:20 p.m.  
These minutes were approved by the Trustees.

  
\_\_\_\_\_  
Secretary

7 Nov. 2020  
Date

Attachments

**HILLIARD-ROME ROAD  
HOMEOWNERS' ASSOCIATION  
BALLOT FOR ELECTION OF TRUSTEES**

**Insert Date, Time & Location here**

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The undersigned, owner or co-owner(s) of address \_\_\_\_\_

hereby choose(s) to cast my/our ballot for Trustees of the Association as follows (**choose up to 5**). An additional spot has been provided for a write in vote:

☐ Brian Bogue

☐ Rebecca Smith

☐ Schelly Schalip

☐ Martha Hunley

☐ Shaman Sharma

☐ \_\_\_\_\_

**The two nominees receiving the most votes will be given a three-year term.  
The nominees receiving the 3<sup>rd</sup> and 4<sup>th</sup> most votes will be given a two-year term.  
The nominee receiving the 5<sup>th</sup> most votes will be given a one-year term.**

\_\_\_\_\_  
Signature of Homeowner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Homeowner

\_\_\_\_\_  
Date

***Hilliard-Rome Road  
Homeowners' Association, Inc.***  
PO Box 624 Hilliard, OH 43026

August 26, 2020

Dear Hilliard-Rome Road Homeowners' Association Member:

The Hilliard-Rome Road Homeowners' Association also known as "The Coventry" has scheduled an Annual Meeting on ***October 11, 2020 at 4:00 pm, in the court of 2170 Jarrow Ct due to COVID19.*** The purpose of this meeting is to provide members with the opportunity to elect five (5) members as Hilliard-Rome Road Homeowners' Association Trustees.

A request for nominations for Trustees will be taken from the floor at the meeting on October. All residents in attendance will cast votes via written ballot or by proxy at the meeting.

If you will not be available to attend the meeting, please return the enclosed proxy to the address in the above letterhead. ***Please return all proxy votes via ordinary mail so they are received prior to 4 pm on October 2nd, 2020.***

Thank you,

**Hilliard-Rome Road Homeowners' Association, Inc.**

# HILLIARD-ROME ROAD HOMEOWNERS' ASSOCIATION

## 2020 Annual Meeting & Election of Trustees Proxy

I, the undersigned, being a parcel owner in the Hilliard-Rome Road Homeowners' Association, do hereby constitute and appoint:

\_\_\_\_\_  
Name of Owner Designated to Serve as Proxy

\_\_\_\_\_  
Address

As my (our) duly authorized agent to act as proxy for the duration of the Annual Meeting and Election of Trustees on October 11, 2020 at 4:00 pm. One vote per parcel owned. This proxy grants my (our) duly authorized agent to vote on my behalf on matters related to the Trustee Election, and any motions from the floor that fall within the Declaration of Covenants, Easements, Restrictions and Assessment Liens for Hilliard-Rome Road Homeowners' Association. This proxy is subject to the conditions for proxy voting, dues paid, no outstanding assessments, no liens, members in good standing, and is revocable if I attend the Annual Meeting in Person or by written or verbal notice and will be superseded by any other signed and later dated proxy.

SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_

NAME (please print) \_\_\_\_\_

ADDRESS (please print) \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

Proxies without a signature, date, or printed name and address will not be counted.

Methods for returning your proxy: 1) Bring it to the Annual Meeting; or 2) return it by 4 pm, October 2, 2020 either by mail to PO Box 624 Hilliard, OH 43026, c/o Shaman Sharma or by scanning and emailing to [vicepresident2@thecoventryonline.com](mailto:vicepresident2@thecoventryonline.com)