

**Hilliard-Rome Road Civic Association**  
**Trustees Meeting**  
May 3, 2021

Minutes of the Trustees Meeting of the Hilliard-Rome Road Civic Association  
(aka Coventry Civic Association), Hilliard, Ohio held via Zoom on May 3, 2021, 6:30 p.m.

**I. CALL TO ORDER**

Trustee Shaman Sharma called the meeting to order at 6:36 p.m.

**II. ROLL CALL**

Roll call of trustees/attendees was completed by the Secretary:

Present: Brian, David, Martha, Rebecca, Shaman, Shelley

Absent: *(none)*

Also Present: The secretary noted that four community members also joined the Zoom meeting and were welcomed.

**III. APPROVAL OF THE MINUTES OF THE REGULAR MEETING**

It was moved and seconded to approve the minutes of the Regular Meeting of April 11, 2021 as submitted by the Secretary. Motion Carried.

**IV. FINANCIAL REPORT**

Rebecca gave the report as follows:

- A. Total assets as of today: [REDACTED]
- B. Delinquencies currently stand at [REDACTED] (54 households).
- C. It was noted that [REDACTED] had been received in response to delinquency notices asking for payment by April 15. Shaman and Rebecca identified some incorrect data from the 2016-17 timeframe and responded to the residents involved.
- D. We will plan on sending letters annually, to delinquent residents to alert/remind them of their status.
- E. In pursuing payment from the top six delinquent accounts (in terms of amounts owed), none of them have responded to date; next steps will be to initiate a collections notice via our attorney; the approx. \$80 fee for this will be added to the residents' amount due.
- F. Reminder that we sent the HOA lien policy to all residents earlier this year.

**V. PRESIDENTS REPORT/OLD BUSINESS**

Shaman gave the report as follows:

- A. *Commercial vehicles*: reminded us from last month's discussion that the bylaws prohibit; we will try to work with residents on such issues, but we noted that in cases of violations of city laws/regulations, reaching out to the city is likely to be more effective than asking the HOA to intervene.
- B. *Landscaping*: Some aspects of the landscaping agreement with Jacob Shiplet were updated/clarified, e.g., terms of mutual termination of agreement. Shaman will provide signed copies of the final agreement to board members. Jason Bornhorst will collaborate with Jacob on plantings. Coventry residents are encouraged to consider donating (i.e. volunteer to pay for) a bush/shrub for the new landscaping. Note that the landscaping process is delayed somewhat due

to recent cold/snow – will start in the next couple weeks. Martha will contact adjacent residents to ask them to water the entryway.

- C. *Bike parade*: Planned for Saturday, May 22, 9-11 a.m. Shaman created and sent a flyer, will work on routing and post on the webpage and Facebook. Shelley noted that the law stipulates wearing of bike helmets by participating children. Brian investigated food/drink vendors with little response, but we will acquire coffee (Panera?) and donuts (Little Donut Shop) to offer for purchase. One of our community attendees has offered to provide juice boxes for the kids. Martha will provide bottled waters. Police officer Paulus will attend and speak about safety. Riders are asked to RSVP at [Events – Hilliard-Rome Road Homeowners Association \(thecoventryonline.com\)](https://www.thecoventryonline.com/events-hilliard-rome-road-homeowners-association); Shaman will monitor the RSVPs, however, no riders will be turned away! David and Shelley will collaborate to get the signboards out to promote the event. (Note: in case of rain, event will be cancelled with no make-up date planned.)
- D. *Newsletter*: Articles by board members were collected by Shaman; resident volunteer Emily Smith edited/created the newsletter which we have reviewed. It has been sent via e-mail to residents whose e-mail addresses were provided; the rest will be mailed out hardcopy.

#### VI. **NEW BUSINESS**

- A. Martha expressed concern about fast drivers on Saucony Drive; Nike Drive was also noted for this problem, but Saucony is especially problematic as a narrower street with more parked cars on both sides. She will explore possible options such as speed bumps.
- B. Shaman will follow up with the resident seeking affirmation of intended purchase/installation of a replacement mailbox (per e-mail to trustees).
- C. A resident attendee brought up issues of trash and unsightly things being kept in public view, for example on the sides of homes; trash cans kept in driveways in front of garage, etc. “Junky” cars are sometimes parked on the street long-term. It was noted that calling the city (“311”) can result in inspections and enforcement for code violations – having the city handle these problems is a better option than asking the HOA to “police” such problems.
- D. We plan to offer a community garage sale event in June – details to be forthcoming.

#### **NEXT MEETING DATE**

The next monthly Board meeting is scheduled for *Tuesday, June 1, 6:30 p.m.*, via Zoom which will be posted publicly as usual.

The board meeting adjourned at 7:34 p.m.

These minutes were approved by the Trustees on [date].

David Connolly  
Secretary

draft 5/9/21  
Date