

**The Coventry HOA Board/member meeting, Dec. 2, 2019** (7-8 p.m., Donatos/1730 Rome-Hilliard Road)

Board members were all present, plus Shelley Schalip and Martha Hunley

HOA Documents: Continued discussion about updated by-laws working with Lisa [REDACTED], paralegal with [REDACTED], for fee of \$[REDACTED]; will also provide convenient collections services as a possible alternative to liens for non-payment of dues. The board is inclined to keep the bylaws fairly generic, updating the current with focus on the operation of the board. We note that current bylaws are not very specific about the board's authority to enforce liens.

Treasurer's report: Approx. \$[REDACTED] in account currently. Brandan expressed interest in moving our account from 5/3 to a different bank with better services and technology (e.g., cannot view images of HOA-related checks online). He is encouraged to explore options.

2020 Newsletter/Dues collection: In thinking ahead to 2020 dues, it was noted that we can make the dues any amount if it is based on a budget of known needs or anticipated expenses. Hence we may draft a 2020 budget, and require payment of more than \$25. We would work out any change in advance of the 2020 Newsletter/dues invoice.

Landscaping committee: Fall clean-up did not occur at the Rome-Hilliard Rd neighborhood entryway.

Social committee: Shelley has arranged for SWACO to make a presentation for Coventry residents, planned for Sunday, April 26, in meeting space at Hilliard Horizon Elementary School, 3-4 p.m. (with regular HOA meeting to follow, 4-5 p.m.). Back-up date if needed will be Sunday, May 3. The Winter 2020 newsletter should include mention of the SWACO event, with RSVP on the website.

Holiday Lights Contest: Logistics for judging on Dec. 20: On that evening, all board members, plus Shelley, will look at all homes with holiday decorations, noting addresses that they feel should be 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place. Try to take pictures when you are judging, to potentially add to the website with the announcement of winners. We will share and tally votes afterwards and decide on prizes.

Shaman will order award certificates and any available officers can agree to meet and present the awards at a convenient time thereafter. We should also write thank-you notes for all participants.

Next meeting: Scheduled for Monday, Jan. 6, 2020

Minutes compiled by David Connolly