

**Hilliard-Rome Road Civic Association**  
**Trustees Meeting**  
April 11, 2021

Minutes of the Trustees Meeting of the Hilliard-Rome Road Civic Association  
(aka Coventry Civic Association), Hilliard, Ohio held via Zoom on Sunday, April 11, 2021, 6:30 p.m.

**I. CALL TO ORDER**

Trustee & President Shaman Sharma called the meeting to order at 6:32 p.m.

**II. ROLL CALL**

Roll call of trustees carried out by the Secretary.

Present: Brian, David, Martha, Rebecca, Shaman

Absent: Shelley

Also Present: one community resident also joined the meeting.

**III. APPROVAL OF THE MINUTES OF THE REGULAR MEETING**

It was moved and seconded to approve the minutes of the Regular Meeting of March 2021 as submitted; motion carried.

**IV. FINANCIAL REPORT**

Rebecca gave the report as follows:

A. [REDACTED] current balance

B. Delinquencies: currently [REDACTED] (includes [REDACTED] properties; [REDACTED] households have not yet paid 2021 dues)

C. Rebecca will contact delinquent parties with letters indicating payment required to settle their accounts; some paid this year but not previous year(s) – Rebecca will be in touch with them also.

D.

**V. PRESIDENTS REPORT/OLD BUSINESS**

A. We have had a complaint about **commercial vehicles** parked outside at homes for extended periods. We considered the criteria for such vehicles and recognize that any that carry a commercial license plate. Shaman followed up twice with the complaining person without receiving a response. Noted that we should address the commercial vehicles issue in the newsletter.

B. Seeking payment from the six highest **delinquent accounts**: First two notices were sent to residents on March 1 and on April 1; 3<sup>rd</sup> letter will communicate escalation to collections with possible filing of lien with \$272 charge. Interest is now also being charged to delinquent accounts. It was noted that current software is adequate/satisfactory for tracking our finances.

C. **Landscaping**: Jacob Shiple's bid has been accepted for 2021 entryway restoration and care. We noted Jason Bornhorst's proposed rendering of the front entrance; Jason will get us a discount on plants. Jason will assist with layout, Jacob will plant when appropriate. We reviewed approximate breakdown of 2021 costs: \$3000 for landscaping and planting; \$1000 for mulching; \$1200 for the plants. Note that Shaman is in possession of Jacob's insurance information; he has no paid stuff. Shaman will confirm expected payment schedule with Jacob. The adjacent homeowners will be asked to water.

**VI. NEW BUSINESS**

- A.** Community event – ***Bike parade*** for the kids. We decided on Saturday, May 22, 9-11 a.m. (the weekend before Memorial Day). Ideally will start “up front” (Adidas Court) and end at Jarrow Court. Hope to explore options for a food truck. Martha to call re. possible police/fire visit. David will seek advice from his friend associated with Pedal-with-Pete bicycling event.
- B.** ***Newsletter*** – we are asked to propose topics and submit articles to Shaman by Weds. April 21. We should each submit a photo and 1-2 sentence biographical introduction of ourselves (e.g. for the website). Shelley will be in touch with her friend Emily who has volunteered to assemble the newsletter.
- C.** Brian will lead an ***“amendment committee”*** to evaluate possible modifications or additions to deed restrictions, seeking alignment between the three documents/phases of the Coventry subdivision (with David and Martha, as by-laws subcommittee).

**VII. NEXT MEETING DATE**

The next monthly Board meeting is scheduled for Monday, May 3 at 6:30 p.m. to be held via Zoom.

The board meeting adjourned at 7:24 p.m.

These minutes were approved by the Trustees on *May 3, 2021*.

David Connolly  
Secretary