

# Hilliard-Rome Road Civic Association Trustee Meeting

October 5, 2021

Minutes of the Trustee Meeting of the Hilliard-Rome Road Civic Association  
(aka Coventry Civic Association), Hilliard, Ohio held via Zoom at 6:30 p.m. on Tuesday, Oct. 5, 2021.

**I. CALL TO ORDER**

Trustee Bogue called the meeting to order at 6:31 p.m.

**II. ROLL CALL OF Trustees**

Roll call of trustees/attendees was completed by the Secretary.

*Present:* Brian, David, Martha, Rebecca

*Absent:* Shelley

*Also Present:* No at-large community members joined the meeting.

**III. APPROVAL OF THE MINUTES OF THE REGULAR MEETING**

It was moved and seconded to approve the minutes of the Regular Meeting of Sept. 2021; motion carried.

**IV. FINANCIAL REPORT**

Brian and Rebecca went to the bank and added her to the HOA account. They created a 2<sup>nd</sup> account for the HOA; along with the existing reserve account, we now have a capital improvements account, to provide for special project/needs if they arise (for example to repair or replace entryway signs). The plan is to put 10% of receipts into capital improvements – but we always have flexibility to shift money if needed.

Rebecca gave the report as follows:

- A. Total assets as of today = \$ [REDACTED] (\$ [REDACTED] in reserve account; \$ [REDACTED] placed in capital improvements account)
- B. Delinquencies as of today = [REDACTED] (representing [REDACTED] properties with [REDACTED] unpaid for 2021).

**V. PRESIDENTS REPORT/ON-GOING BUSINESS**

- A. Brian has not reached Sharon regarding landscaping but we want to discuss current status of entryway and plans for 2022. Resident Brian Eddington has volunteered to chair the landscaping committee—we will invite him to attend the next meeting.
- B. Our 2021 elections materials were sent to all residents by US Mail today, after a busy few days of hard work and stuffing envelopes!
- C. The balloting materials included three pages: A cover letter, ballot (with option for write-ins), and proxy letter to enable absentee votes. The ballot contains two names of candidates for trustees: Brian Bogue and resident Richard Albrecht. The nominee with the most votes will have a three year term; 2<sup>nd</sup> most votes – 2 year; 3<sup>rd</sup> most votes – 1 year.

**VI. NEW BUSINESS**

- A. For the annual HOA elections meeting, Brian reached out to McAlisters Deli manager regarding using their meeting room for the meeting, planning to spend at least \$50. The meeting will be held at 6:30 p.m., Sunday, Nov. 7 at McAlisters.
- B. David will work with Shelley on the signboards to publicize the meeting, and put them out around 10 days before.
- C. We discussed possible trustees for 2022:
  - a. [REDACTED] (frequent attender of meetings on Zoom)
  - b. Shelley is not planning to run again at this time.
  - c. Brian Eddington is not interested in running for trustee at this time.
- D. "Holiday Lights Festival" – will bring up at next meeting; enjoyed the past two years but don't need to construe it as a "contest".

**VII. NEXT MEETING DATE**

The next monthly Board meeting is scheduled for Tuesday, Nov. 9, 6:30 p.m. via Zoom – including our new trustees; Rebecca will post as a Facebook Event.

The board meeting adjourned at 6:44 p.m.

These minutes were approved by the Trustees on Nov. 9, 2021.

David Connolly  
Secretary

10/16/2021  
Date