

Hilliard-Rome Road Civic Association Trustee Meeting

November 7, 2022

Minutes of the Trustee Meeting of the Hilliard-Rome Road Civic Association
(aka Coventry Civic Association), Hilliard, Ohio held via Zoom at 6:30 p.m. on Nov. 7, 2022

I. CALL TO ORDER

Trustee Bogue called the meeting to order at 6:30 p.m.

II. ROLL CALL OF Trustees

Roll call of trustees/attendees was completed by the Secretary.

Present: Brian, David, Emily, Martha, Rebecca, Richard

Absent: none

Also Present: No at-large community members joined the meeting.

III. APPROVAL OF THE MINUTES OF THE REGULAR MEETING

It was moved and seconded to approve the minutes of the regular meetings of Sept. 8 and Oct. 3 as submitted; motion carried.

IV. FINANCIAL REPORT

Rebecca gave the report as follows:

A. Total assets as of today = \$ [REDACTED] (\$ [REDACTED] in reserve account; \$ [REDACTED] in capital improvements account)

B. Delinquencies as of today = \$ [REDACTED] (representing [REDACTED] properties with [REDACTED] unpaid for 2022).

V. PRESIDENTS REPORT/ON-GOING BUSINESS

A. *HOA Election logistics* – we finalized plans for our upcoming annual election meeting:

a. Scheduled for McAlister's Deli (by Meijer), Sunday, Nov. 20, 3:00 p.m.

b. David reported receipt of three completed ballots so far, and two returned as undeliverable/"return to sender" (David supplied Rebecca with those names and addresses).

c. David will bring ~10 extra blank ballots to the meeting.

d. David is to administer the balloting process; however, he is also on the ballot as a trustee nominee; Martha volunteered to service as co-secretary for the election process to avoid any possible conflict of interest issues.

e. David will contact Sharon with the request to put out the signboards the week before the election. [e-mail sent to Sharon 11/12/22--dc]

f. Discussed the food/drink options for McAlisters – Brian will order veggie tray, club quarter sandwiches, and ice water.

g. Rebecca will provide names of HOA delinquent accounts, for us to cross check and ensure that we don't count votes placed by delinquent homeowners.

h. At the meeting we will announce a plan for next year (Nov. 2023), to identify candidates and elect five trustees:

- i. 2 one-year terms (serving for calendar year 2024)
- ii. 2 two-year terms (2023-2024); and
- iii. 1 three-year term (2023-2025).

Potential candidates will choose which length of term they prefer.

- B. *Website*: Emily and Rebecca will meet to discuss next steps.
- C. *Animal shelter collection*: Scheduled for Nov. 19; Emily will post the details on Facebook.
- D. *4Q 2022 Newsletter*
 - a. Emily should receive articles by Nov. 27, planning for the newsletter to be issued the 1st week of December.
 - b. David will prepare an article regarding the Nov. 20 election results.
- E. *Solar panels on homes*: Our lawyer Jeff informed us of a recent state ruling that HOAs cannot “prohibit” solar panels on homes outright. However, we can have some control on placement, aesthetics etc. by filing a state form. There is a city policy that we can adopt. He was to follow up but we haven’t heard yet – Brian will check with him. There is a chance that we would wish to include something about this in our January 2023 dues mailing.
- F. *Collecting on delinquent HOA dues accounts*:
 - a. Based on conferring with the lawyer about our options, after some discussion the trustees decided to earmark \$█ to proceed against the █ delinquent accounts (in terms of amount owed) in small claims court. Rebecca will prepare the necessary documentation.
 - b. Additionally on proper motion, it was decided that going forward, 10% of our reserve account receipts will be earmarked for collections activities. Of monies recovered via collections actions, 50% of those funds will be earmarked for further collections, 50% going into the reserve account.

VI. NEW BUSINESS

- A. Richard reported briefly on his “311” related activities with our contact Travis. Travis confronted Cabot Cove Apartments management about removing the large dead tree behind homes on Adidas Court, and it will be removed.

VII. NEXT MEETING DATE

The next monthly Board meeting is scheduled for Dec. 5, 6:30 p.m. via Zoom; Rebecca will post as a Facebook Event.

The board meeting adjourned at 7:40 p.m.

These minutes were approved by the Trustees on Jan. 3, 2023.

David Connolly
Secretary

1/8/23
Date