

Hilliard-Rome Road Civic Association

Trustee Meeting

January 3, 2023

Minutes of the Trustee Meeting of the Hilliard-Rome Road Civic Association (aka Coventry Civic Association), Hilliard, Ohio held via Zoom at 6:30 p.m. on Tuesday, Jan. 3, 2023.

I. CALL TO ORDER

Trustee Bogue called the meeting to order at 6:30 p.m.

II. ROLL CALL OF Trustees

Roll call of trustees/attendees was completed by the Secretary.

Present: Brian, David, Martha, Rebecca, Richard

Absent: Emily (has resigned from board)

Also Present: No at-large community members joined the meeting.

III. APPROVAL OF THE MINUTES OF THE REGULAR MEETING

It was moved and seconded to approve the minutes of the Regular and Election Meetings of November 2022; motion carried. (Note: No meeting was held in December 2022.)

IV. FINANCIAL REPORT

We have not yet paid the 2022 landscaping bill; we have been presented a satisfactory itemized breakdown of work done/tasks completed, but no billing statement with business address for sending payment. The 2022 balance communicated informally via text message is \$ [REDACTED] Brian will follow up to clarify the payment process.

Rebecca gave the report on our accounts as follows:

- A. Total assets as of today = \$ [REDACTED] (\$ [REDACTED] in operating account; \$ [REDACTED]. [REDACTED] in reserve account)
- B. Delinquencies as of today = \$ [REDACTED] (representing [REDACTED] properties with [REDACTED] unpaid for 2022).

V. PRESIDENTS REPORT/ON-GOING BUSINESS

- A. In order to pursue legal steps against our top two offenders in terms of extensive unpaid/overdue HOA balances, our attorney Jeff has requested ledgers and documentation on those accounts.
- B. However, the board is concerned about the attorney including lack of follow-up/deliverables on previous items. We will pend further dues collection actions with him until we can evaluate different options for legal representation. Brian and Martha have leads on possible individuals.
- C. Rebecca has drafted the dues billing letter for 2023 based on last year's letter.

VI. NEW BUSINESS

- A. We should mail the 2023 dues letter by Jan. 28 (i.e. 30 days before payment is due).

- B. Emily had drafted a holiday newsletter using articles we sent her in early December; the newsletter was not finalized or sent. Brian will assemble a new letter to include with the dues invoices. We should send Brian any articles from Emily's unpublished draft that we want included, by January 12. Richard will write an article on the useful option of "bulk pickup" provided by the city. Richard will assemble the newsletters to include with the dues mailing.
- C. Website: Brian volunteered to take on the ever-problematic website from Rebecca; Richard will ask his wife to help Brian/Rebecca with the site. It is sufficiently difficult to work with that we will also consider other platforms/options!
- D. Binders of HOA resources: Given Emily's resignation, David will ask her for her HOA "binder" back (which she had acquired from Shelley Schlip; the binders were a helpful resource when Shaman became HOA President but are perhaps less useful/practical at this point.
- E. New trustee: With Emily's departure, we should identify and invite a replacement trustee for Emily; a few names were suggested.

VII. NEXT MEETING DATE

The next monthly Board meeting is scheduled for Tuesday, Feb. 7, 7:00 p.m. via Zoom; Brian will post as a Facebook Event.

The board meeting adjourned at approx. 7:30 p.m.

These minutes were approved by the Trustees on Feb. 7, 2023.

David Connolly
Secretary

2/7/23
Date